

BRIDGEND COUNTY BOROUGH COUNCIL **SCHEME OF DELEGATION OF FUNCTIONS**

Introduction

Section 13 of the Local Government Act 2000 provides for the determination of which functions of a local authority are the responsibility of the Executive under Executive arrangements. All functions of a local authority must be the responsibility of the Executive unless specified otherwise in Regulations or there are express provisions to the contrary in other legislation.

Part 2 of the Constitution sets out the remit of Council, Council Committees and Cabinet, briefly, Council is responsible for:

- Determination of the policy framework and budget and other constitutional and quasi-legislative functions.
- Functions which involve determining an application from a person for a licence approval consent permission or registration (including particular planning permissions and consents) or direct regulation of a person (except in cases where there is only limited discretion in the discharge of the function) together with any related enforcement actions (including prosecutions).
- All other functions not being overview and scrutiny functions are to be the responsibility of the Executive.

Within this framework the role of Members is to concentrate upon broad strategy and policy decisions. Managers are to have clear managerial control and authority to implement those decisions.

It is part of the role of Members to raise concerns, particularly those of constituents, and bring to the attention of Chief Officers matters of concern on any element of a service. Chief Officers will consider the concerns and comments of Members whilst recognising their responsibility to manage service delivery in accordance with the Council's policy framework.

Procedure

1. The Chief Officers for the purposes of the Scheme of Delegation of Functions are those set out below:
 - Chief Executive
 - Corporate Director – Education, Early Years and Young People
 - Corporate Director – Communities
 - Corporate Director – Social Services and Wellbeing
 - Corporate Director – Finance and Transformation and S151 Officer
 - Chief Officer – Legal, Regulatory, and Electoral Services, and Monitoring Officer

The Chief Executive shall undertake his functions but if absent or otherwise unable to act the Corporate Director identified by the Chief Executive from time to time is empowered to do so.

2. Chief Officers and / or Members making decisions in connection with the discharge of the functions allocated to them in this scheme of delegation:
 - (a) shall do so on the basis of the merits of the circumstances involved and the public interest;

- (b) shall have regard to any relevant advice provided by other Council Officers, in particular by:
 - (i) the Council's Chief Finance Officer acting in pursuance of that Officer's duties under Section 115 of the Local Government Finance Act 1988;
 - (ii) the Council's Monitoring Officer acting in pursuance of that Officer's duties under Sections 5 and 5A of the Local Government and Housing Act 1989, who should be consulted when there is any doubt as to the Council's power to act, or as to whether the action proposed lies within the policy framework agreed by the Council; where the legal consequences of action or failure to act by the Council might have important repercussions;
 - (c) must comply with any conditions or restrictions on the exercise of their discretion which have been laid down either by the Council or the Cabinet; and
 - (d) must take account of any previous decision by the Council or the Cabinet relating to any relevant policies or procedures.
3. In discharging the functions allocated to them Chief Officers and / or Members shall comply with the Council's Contracts Procedure Rules and Financial Procedure Rules in the Council's Constitution, and shall not discharge any function if to do so would have the effect of:
 - (a) causing revenue expenditure to be incurred, unless it is incurred in accordance with the Council's approved revenue estimates or the provisions relating to virement contained in the Financial Procedure Rules in the Council's Constitution; or
 - (b) causing capital expenditure to be incurred, other than capital expenditure on the acquisition of land or on preliminary or design work or in connection with a scheme which appears in the Council's approved capital estimates.
 4. The allocation of a function on the Authority's behalf to a Chief Officer and / or Member shall in each case include the power to utilise on the Council and/or Cabinet's behalf any statutory power, including the general power of competence, available to the Council as a local authority that will facilitate the discharge of the allocated function.
 5. Any Chief Officer or Member to whom a function is allocated may decline to make a decision in connection with the discharge of that function in relation to any particular matter and may instead refer the matter to the relevant decision-making body. An example of such a situation would be where the matter is politically contentious or where the result of the decision being taken is likely to have a greater than normal impact on the community.
 6. The Council's Chief Finance Officer and/or the Council's Monitoring Officer may require any Chief Officer or Member to cease to discharge all or any of the functions allocated to that Officer pending the submission of a report to the next meeting of the Council and/or Cabinet.
 7. Before making a decision in accordance with Scheme A and/or Scheme B1 of the Schemes of Delegation the Chief Officer and/or the Cabinet Member proposing to make the decision shall:

- (a) complete the prescribed form and send a copy to the Council's Democratic Services to enable him to make the information available for inspection by Council Members generally;
 - (b) not make a final decision in connection with the discharge of the allocated Council and/or Cabinet function until a period of five working days, excluding the day on which it was sent, shall have elapsed from the date on which the prescribed form was sent to Democratic Services;
 - (c) take into consideration, in addition to the views expressed by the Council Member(s) and/or Council Officer(s) where specified as consultee(s), any views expressed by any Council Member in relation to the proposed decision.
8. Paragraph 7 above shall not apply in respect of a decision made by:
- (a) the Chief Executive or Corporate Director – Communities upon any matter relating to the Council's emergency planning functions which, for reasons of urgency, cannot await the next meeting of the Cabinet; or
 - (b) an officer in exercise of a function allocated to that officer under this Scheme to authorise the settlement of civil and / or criminal proceedings whether commenced or in anticipation or to withdraw or discontinue civil or criminal proceedings; or
 - (c) a Cabinet Member in exercise of a function falling within the Cabinet Member's portfolio (other than decisions which are contrary to the Policy Framework or contrary to or not wholly in accordance with the approved Budget) which, if delayed, would seriously prejudice the Council's or the public's interests, subject to the requirements of the Overview and Scrutiny Procedure Rules; or
 - (d) the Chief Executive or if absent or otherwise unable to act the Corporate Director identified by the Chief Executive from time to time which, for reasons of urgency, cannot await the next meeting of the Council or of any Committee or other body to which the Council has delegated the function in connection with which a decision is required (other than a decision which must by law be taken by the Council itself), subject to the following consultation:
 - The Chairperson of any committee or other body to which the Council has delegated the function in respect of which the decision is required or, if there is no such committee or other body, the Mayor;
 - The leader(s) of each political group into which the members of the Council are divided;
 - The Chief Officers (s) (if any) responsible for the function in respect of which the decision is required.
9. Every Chief Officer or Cabinet Member on making a decision after following the evidenced procedure set out in paragraph 7 above shall ensure that full details of the decision are completed on the prescribed form in respect of the final decision.
10. Every Chief Officer or Cabinet Member on making a decision under Scheme B2 shall ensure that full details of the decision are completed on the prescribed form in respect of the final decision.
11. The prescribed form shall be signed by the Officer and/or Member making the decision.

12. The written record of a proposed and/or actual decision, the prescribed form, shall be retained for a period of six years from the date of the decision.
13. On completion of the prescribed form in relation to both a proposed and/or actual decision a copy of the prescribed form shall be sent by the Chief Officer and/or Cabinet Member who made the decision:
 - (a) to Democratic Services
 - (b) Democratic Services shall supply a copy to the Chairperson of the Overview and Scrutiny Committees responsible for scrutinising decisions made in connection with the discharge of the Cabinet function in respect of which the decision was made.
14. Whilst decisions made in accordance with Scheme A, and Scheme B1 of the Scheme of Delegation, other than those decisions set out in paragraph 8 above, are subject to call-in by Overview and Scrutiny Committees, the procedure for which is set out in the Constitution, decisions made in accordance with Scheme B2 of the Scheme of Delegation are not subject to call-in.
15. In the event of any Council Member or Council Officer who is designated in the attached Schedule as a consultee being absent or for any other reason being unable to act as such the Council Member or Council Officer may nominate in writing another Council member or Officer (as the case may be) to act as consultee in his / her place.

General Powers of Chief Officers

The Chief Executive and all Chief Officers have the general powers set out below, in addition, they are authorised to carry out the specific functions of the Council and of the Executive delegated to them in Schemes B1 and B2.

Only in connection with the functions administered by their Directorate/Office, Chief Officers have the power to:

1. Undertake:-
 - (a) the day-to-day management and control of their Directorate/Office, including: directorate, departmental, other divisional reviews of establishment, and amendments to the existing staffing structure which can be funded within existing budgets and / or with the benefit of any additional funding receivable; the approval of shortlists for and making permanent and temporary appointments to all posts within their respective directorates other than those which are the responsibility of Members in accordance with the Local Authorities (Standing Orders) (Wales) Regulations 2006; the determination of applications by staff for special leave of absence.
- 1.1 in pursuance of section 222 of the Local Government Act 1972, in the name of the Council, make representations in the interests of the inhabitants at any public inquiry held by or on behalf of any Minister or public body under any enactment.
- 1.2 exercise the Council's statutory powers to enter upon land and premises for the purposes of inspection, survey, carrying out of any works, investigation of any matter, the taking of samples or for any other purpose for which the Council are so authorised, and to give such notices as may be required in relation thereto.
- 1.3 obtain particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.

- 1.4 make arrangements for the provisions of supplies and services by and for other local authorities and public bodies (as defined) under the Local Authorities (Goods and Services) Act 1970 or other enabling legislation provided the arrangements comply with procurement regulations.
- 1.5 exercise virement within the financial limits contained in the Financial Regulations.
- 1.6 sign on behalf of the Council / Cabinet any document to give effect to any decision made by the Council / Cabinet within the functions of the directorate when authorised to do so.
- 1.7 determine applications for Housing Benefit (including Discretionary Housing Payments) and Council Tax Reduction provided that the decision is recorded on the file.
- 1.8 assess the need of people who may be in need of care services and, if appropriate, the ability of carers to provide care; decide, on the basis of the assessment what, if any, services should be provided to meet those needs; and take all necessary steps to provide those services including the making of contracts for their provision.
- 1.9 To determine the priority accorded to individual applications to the Housing Register and to nominate applicants for accommodation with registered social landlords in accordance with the Council's policies.
- 1.10 To determine applications from owner/occupiers to the Housing Register, in accordance with the Council's policies.
- 1.11 To determine applications for housing which may not fully comply with the requirements of the Council's Housing Register and Allocation Rules, but are considered to be of a particularly urgent or sensitive nature.
- 1.12 To issue Fixed Penalty Notices in accordance with Section 95A and Schedule 4B of the New Roads and Street Works Act 1991, to offer the opportunity of discharging liability to conviction for an offence by payment of a penalty
2. The Scheme of Delegation takes priority over any of the above provisions. Nothing contained in paragraph 1 shall be used when in conflict with Scheme A.
3. All Chief Officers may authorise in writing any other Officer or Officers of the Council, specified by designation and post reference to exercise any or all of the powers authorised to be exercised by them, except for this power, provided that:
 - (a) officer reports to or is responsible to the delegator;
 - (b) the officer is appropriately qualified, trained and experienced;
 - (c) the functions to be exercised are within that officer's area of responsibility;
 - (d) it is necessary or desirable for the effective performance of the day-to-day operation of a service, and
 - (e) It is lawful to do so.
- 4 Chief Officers must prepare in writing a scheme authorising any other officers to exercise such powers. Chief Officers shall remain accountable for any action or decisions taken under such authority and shall provide the Monitoring Officer and relevant Cabinet Member with a copy of the Scheme.

5. For the avoidance of doubt, where under this scheme a subordinate officer exercises a power, duty or function delegated to him by another officer, the delegation is hereby authorised as if Council / Cabinet delegated it directly and particularly.
6. In the event of a Chief Officer post being vacant or the Chief Officer being unavailable then subject to any arrangements provided for in any scheme of delegation prepared by a Chief Officer under paragraph 3 above that Chief Officer's delegated powers may be exercised by the relevant Heads of Service(s) within that Directorate so far as permitted by law.
7. In the event of the Chief Executive being unavailable then subject to any arrangements provided for in any scheme of delegation prepared by the Chief Executive under paragraph 3 above the Chief Executive's delegated powers may be exercised by the Corporate Director identified by the Chief Executive from time to time.
8. Delegation does not extend to any action which affects another Directorate of the Authority or involves the functions of a Directorate, Department or Individual Officer outside the Directorate of the Chief Officer.

SCHEME A

CABINET FUNCTIONS DELEGATED TO INDIVIDUAL CABINET MEMBERS

Where any delegated power is allocated to an individual Cabinet Member and that Member is absent or otherwise unable to act the power is allocated to the Leader and in the Leader's absence to the Deputy Leader.

Any delegated power includes the authority to undertake any action incidental to the application of the delegated power.

1. FUNCTIONS ALLOCATED TO EACH CABINET MEMBER

	<u>Allocated Functions</u>
1.1	Subject to the requirements of paragraph 18 of the Overview and Scrutiny Procedure Rules, to make decisions on any matters falling within the Cabinet Member's portfolio (other than decisions which are contrary to the Policy Framework or contrary to or not wholly in accordance with the approved Budget) which, if delayed, would seriously prejudice the Council's or the public's interests.
1.2	In accordance with the values set out in the Council's Contract Procedure Rules: (a) To authorise the invitation of tenders; and (b) To accept the Most Advantageous Tender received and enter into a Contract and any further deeds and documents which are supplemental to the Contract; (c) To enter into a Contract and/or any further deeds and documents which are supplemental to the Contract in accordance with any permitted exemption or waiver under the Council's Contract Procedure Rules.
1.3	In connection with services falling within the Cabinet Member's portfolio to authorise the submission of tenders for the supply of goods, works or services to another local authority or a public body in accordance with the powers conferred upon the Council by the Local Authorities (Goods and Services) Act 1970 where the estimated value of the proposed tender exceeds £5,000,000 but does not exceed £10,000,000.
1.4	To authorise the disposal of surplus goods acquired in connection with services falling within the Cabinet Member's portfolio having an estimated total value exceeding £500,000 but not exceeding £1,000,000.
1.5	To declare land or buildings utilised in connection with services falling within the Cabinet Member's portfolio surplus to requirements.
1.6	To approve, subject to the budget process: (1) Fees and charges for new services in accordance with any relevant charging policy approved by the Cabinet; and (2) All fees and charges which are in accordance with any relevant charging policy approved by the Cabinet and which are necessary to reflect either inflation or increases in costs.
1.7	To authorise the appointment of consultants providing a professional service whose fees are estimated to exceed £500,000.

	<u>Allocated Functions</u>
1.8	To make a formal response on behalf of the Council to any UK or Welsh Government Paper or Circular.
1.9	To approve levels of grant funding where the amount of the funding exceeds £3,000,000 and in consultation with the Section 151 Officer and Monitoring Officer enter into any funding agreements and/or any further deeds and documents which are supplemental to the funding arrangement.
1.10	Subject to the prior approval of the Monitoring Officer to authorise the suspension of the requirements of the Council's Contract Procedure Rules and enter into a Contract relying on such a suspension provided the value of the Contract does not exceed £1,000,000.

2. FUNCTION ALLOCATED TO THE CABINET MEMBER – FINANCE AND TRANSFORMATION

	<u>Allocated Function</u>
2.1	To authorise the exercise of rights of pre-emption vested in the Council.
2.2	To allocate Capital Programme funds to Town and Community Councils to facilitate community projects, upon the recommendation of the Chief Finance Officer.

3. FUNCTIONS ALLOCATED TO THE CABINET MEMBER – COMMUNITIES AND ENVIRONMENT

	<u>Allocated Functions</u>
3.1	(a) To approve the making of applications for orders in pursuance of Section 116 of the Highways Act 1980 and Sections 247, 248 and 249 of the Town and Country Planning Act 1990 and to approve the making, modification or variation of orders in pursuance of any provision contained in the following enactments (or any statutory modification, re-enactment or amendment thereof): Town Police Clauses Act 1847; Road Traffic Regulation Act 1984; Road Traffic Regulation (Special Events) Act 1994; (b) To confirm, where the Council has power to do so, any proposed Order made in accordance with paragraph (a) above to which there are no objections or in respect of which any objections made are withdrawn; (c) Where the Council does not have power to determine any proposed Order to refer the proposed Order to such determining body (i.e. the Welsh Parliament, the Magistrate's Court or the County Court) as is appropriate in the circumstances.
3.2	To decide the name and/or numbering of a street, or to change or alter the name and/or numbering of a street, in accordance with section 64 of the Towns Improvement Clauses Act 1847 and section 19 of the Public Health Act 1925, and to authorise any action considered appropriate as a result of making such a decision.

	<u>Allocated Functions</u>
3.3	To determine requests for the use of Council car parks for purposes not authorised by the relevant Off-Street Parking Places Order and to suspend the use of any parking place or part thereof when considered appropriate.
3.4	To determine whether or not any proposed traffic provision to be implemented in pursuance of the Highways Act 1980 or section 23 of the Road Traffic Regulation Act 1984 (or any statutory modifications, re-enactment or amendment thereof) in respect of which objections and/or representations have been received should be implemented as proposed; to refer (where necessary) any proposed traffic provision to a local public inquiry; to amend or modify any proposed traffic provision; or to uphold the objections and withdraw any proposed traffic provision.
3.5	To determine whether or not proposed orders in pursuance of any provision contained in the enactments listed below (or any statutory modification, re-enactment or amendment thereof) in respect of which objections and/or representations have been received should be made as proposed; to refer (where necessary) any proposed order to a local public inquiry; to amend or modify any proposed order; or to uphold the objections and withdraw any proposed order: (i) Road Traffic Regulation Act 1984; (ii) Traffic Management Act 2004

SCHEME B1

**FUNCTIONS DELEGATED TO CHIEF OFFICERS
SUBJECT TO CONSULTATION AND CALL IN**

1. **FUNCTIONS DELEGATED TO EACH CHIEF OFFICER**

COUNCIL / CABINET FUNCTIONS:

	<u>Delegated Functions</u>	<u>Consultee(s)</u>
1.1	To authorise the disposal of surplus goods acquired in connection with services for which the Chief Officer concerned is responsible having an estimated total value exceeding £250,000 but not exceeding £500,000.	(1) <u>COUNCIL FUNCTIONS</u> The Chairperson of any committee or other body to which the Council has also delegated the function which includes the service in connection with which the goods were acquired or, if there is no such committee or other body, the Mayor (2) <u>CABINET FUNCTIONS</u> The Cabinet Member with the relevant function
1.2	To authorise the appointment of consultants providing a professional service whose fees are estimated to exceed £250,000 but not exceeding £500,000	(1) <u>COUNCIL FUNCTIONS</u> The Chairperson of any Committee or other body to which the Council has also delegated the function which includes the service in respect of which the fees or charges will be payable or, if there is no such committee or other body, the Mayor (2) <u>CABINET FUNCTIONS</u> The Cabinet Member with the relevant function

CABINET FUNCTIONS:

	<u>Delegated Functions</u>	<u>Consultee(s)</u>
1.3	To authorise the submission of tenders for the supply of goods, works or services to another local authority or a public body in accordance with the powers conferred upon the Council by the Local Authorities (Goods and Services) Act 1970 where the estimated value of the proposed tender exceeds £3,000,000 but does not exceed £5,000,000.	The Cabinet Member with the relevant function
1.4	To approve levels of grant funding where the amount of the funding exceeds £250,000 but does not exceed £1,000,000 and in consultation with the Section 151 Officer and Monitoring Officer enter into any funding agreements and/or any further deeds and documents which are supplemental to the funding arrangement.	Cabinet Member with the relevant function

2. FUNCTIONS ALLOCATED TO THE CHIEF EXECUTIVE (OR IF ABSENT OR OTHERWISE UNABLE TO ACT TO THE CORPORATE DIRECTOR IDENTIFIED BY THE CHIEF EXECUTIVE FROM TIME TO TIME)

COUNCIL FUNCTIONS:

	<u>Delegated Functions</u>	<u>Consultee(s)</u>
2.1	To make a decision upon any matter which, for reasons of urgency, cannot await the next meeting of the Council or of any Committee or other body to which the Council has delegated the function in connection with which a decision is required (other than a decision which must by law be taken by the Council itself).	(1) The Chairperson of any committee or other body to which the Council has delegated the function in respect of which the decision is required or, if there is no such committee or other body, the Mayor; (2) The leader(s) of each political group into which the members of the Council are divided; (3) The Corporate Director(s) (if any) responsible for the function in respect of which the decision is required

	<u>Delegated Functions</u>	<u>Consultee(s)</u>
2.2	To authorise additional expenditure from within the capital programme for new or existing schemes, subject to a maximum limit of £1,000,000 and funding availability, which, for reasons of urgency, cannot await the next meeting of the Council.	(1) The Chairperson of any committee, or other body to which the Council has delegated the function in respect of which the decision is required or, if there is no such committee or other body, the Mayor; (2) The Section 151 Officer; (3) The Monitoring Officer (only if the delegation is sub-delegated to the Section 151 Officer). (4) The Leader, or in his absence the appropriate Cabinet Member

3. FUNCTIONS ALLOCATED TO THE MONITORING OFFICER

COUNCIL / CABINET FUNCTIONS:

	<u>Delegated Functions</u>	<u>Consultee(s)</u>
3.1	To instruct counsel or to engage external solicitors in connection with any legal matter affecting the Council where the estimated cost of doing so is estimated to exceed £250,000.	<u>COUNCIL FUNCTIONS</u> The Chairperson of any committee or other body to which the Council has delegated the function in respect of which it is proposed to instruct counsel or, if there is no such committee or other body, the Mayor. <u>CABINET FUNCTIONS</u> The Cabinet Member with the relevant function
3.2	To authorise the settlement of civil and / or criminal proceedings whether commenced or in anticipation where the amount payable by or to the Council exceeds £500,000.	<u>COUNCIL FUNCTIONS</u> The Chairperson of any committee or other body to which the Council has delegated the function to which the proposed relate or, if there is no such committee or other body, the Mayor. <u>CABINET FUNCTIONS</u> The Cabinet Member with the relevant function

CABINET FUNCTIONS:

	<u>Delegated Functions</u>	<u>Consultee(s)</u>
3.3	To exercise the functions set out in the Scrap Metal Dealers Act 2013.	Cabinet Member with the relevant function
3.4	To determine the award of Discretionary Disabled Facilities Lifetime Grants, and the award of the residual Disabled Facilities Top-Up Grants, in accordance with the Private Sector Housing Renewal & Disabled Adaptions Policy.	Cabinet Member with the relevant function
3.5	To increase or decrease any of the rates payable for any statutory grants administered under the Housing Grants, Construction and Regeneration Act 1996 and any non-statutory grants administered under the Bridgend County Borough Council Private Sector Housing Renewal Policy.	(1) Cabinet Member with the relevant function (2) Chief Finance Officer

FUNCTIONS ALLOCATED TO THE CORPORATE DIRECTOR – SOCIAL SERVICES AND WELLBEING**CABINET FUNCTIONS:**

4.1	To exercise the Council's functions under the Fostering Panels (Establishment and Functions) (Wales) Regulations 2018 relating to the appointment from time to time of new members of the Bridgend Fostering Panel (other than the appointment of elected members of the Council) as and when vacancies arise.	Cabinet Member with the relevant function
4.2	To exercise the Council's functions under the Adoption Agencies Regulations 2005 relating to the appointment from time to time of the Chair and Vice-Chair and members of the Bridgend Adoption Panel (other than the appointment of elected members of the Council) as and when vacancies arise.	Cabinet Member with the relevant function
4.3	To approve any adjustments in the level of fees paid for placements made in Independent Residential and Nursing Care Homes within the County Borough	Cabinet Member with the relevant function
4.4	To approve any adjustments in the levels of grants, fees and allowances for Children and	Cabinet Member with the relevant function

	Young People and their carers in respect of: Children's Foster Care; Residential Care; Adoption Services; Aftercare Services; Respite Care Services: Volunteer Drivers	
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5. FUNCTIONS ALLOCATED TO THE CORPORATE DIRECTOR - COMMUNITIES

COUNCIL FUNCTIONS:

	<u>Delegated Functions</u>	<u>Consultee</u>
5.1	To provide observations upon the request of the Welsh Parliament in respect of applications for offshore dredging submitted to the Crown Estate under the "Government View" procedure.	Chairperson or in their absence the Vice-Chairperson of the Planning and Development Committee

CABINET FUNCTIONS:

	<u>Allocated Functions</u>	<u>Consultee</u>
5.2	To make a decision upon any matter relating to the Council's emergency planning functions which, for reasons of urgency, cannot await the next meeting of the Cabinet.	Leader or in their absence the Deputy Leader
5.3	To authorise the carrying out of civic amenity schemes.	Cabinet Member with the relevant function
5.4	To undertake projects of Sustainable Waste Management within the County Borough.	Cabinet Member with the relevant function
5.5	To approve or amend programmes for the preparation of policy documents required by the Planning and Compulsory Purchase Act 2004.	Cabinet Member with the relevant function
5.6	To provide observations on behalf of the Council to the Welsh Parliament upon proposals to amend Planning Guidance Wales and related Technical Advice Notes.	Cabinet Member with the relevant function
5.7	To provide observations on behalf of the Council to the appropriate Government Department upon proposals to amend national planning and environmental policy.	Cabinet Member with the relevant function
5.8	To initiate projects for environmental education improvement and management within the County Borough.	Cabinet Member with the relevant function

	<u>Allocated Functions</u>	<u>Consultee</u>
5.9	To increase or decrease the fees chargeable under the Building Regulations by not more than 10%.	(1) Cabinet Member with the relevant function (2) Chief Finance Officer
5.10	To authorise the carrying out of Land Reclamation, Coastal Protection and Land Drainage schemes not exceeding an estimated value of £250,000.	Cabinet Member with the relevant function
5.11	To review the prescribed limits of financial assistance provided under the grant schemes operated by the Council pursuant to its economic development powers.	Cabinet Member with the relevant function
5.12	To provide observations on behalf of the Council to the Welsh Parliament upon proposals to amend Highways and Transportation policy and regulations.	Cabinet Member with the relevant function
5.13	To authorise, and agree terms for, the disposal of land and buildings, whether by way of a freehold sale or the grant of a lease, in consideration of the payment of a premium at best consideration having an estimated value not exceeding £5,000,000.	(1) Cabinet Member with the relevant function (2) Monitoring (3) Section 151 Officer or in the event of sub delegation to the Section 151 Officer, then the Deputy Section 151 officer.
5.14	To authorise, and approve the terms of, any lease to be granted to or by the Council in consideration of the payment of a rent, including any rent in excess of £500,000 per annum payable: (a) by the Council; or (b) to the Council.	Cabinet Member with the relevant function
5.15	To authorise, and agree terms for, the disposal of land and buildings having an estimated value not exceeding £500,000, at an undervalue where it is considered that: The disposal is in the interests of the economic, social or environmental well being of the whole or any part of the Authority's area, or any or all persons resident or present in the Authority's area; and	1) Cabinet Member with the relevant function 2) Monitoring Officer 3) Section 151 Officer or in the event of

	<u>Allocated Functions</u>	<u>Consultee</u>
	the disposal is in accordance with the Authority's approved Disposal Strategy and Community Asset Transfer Guidance; and the disposal is not in breach of any subsidy control rules.	sub delegation to the Section 151 Officer, then the Deputy Section 151 officer.
5.16	To authorise, and agree terms for, the acquisition of land or buildings in connection with scheme which appears in the Council's approved capital estimates provided that the acquisition will not exceed the aggregate capital estimate for the category of scheme.	Cabinet Member with the relevant function.
5.17	To exercise any of the Council's powers in respect of Porthcawl Harbour contained in Part V of the Mid Glamorgan County Council Act 1987.	Cabinet Member with the relevant function
5.18	To authorise and agree the terms of the surrender of leases by or to the Council including the payment or receipt of a premium exceeding £50,000.	Cabinet Member with the relevant function

SCHEME B2

**FUNCTIONS DELEGATED TO
CHIEF OFFICERS
WITHOUT CONSULTATION AND CALL IN.**

FUNCTIONS ALLOCATED TO EACH CHIEF OFFICER

COUNCIL / CABINET FUNCTIONS:

	<u>Allocated Functions</u>
1.1	To authorise the appointment of consultants providing a professional service whose fees do not exceed £250,000.
1.2	To authorise the application for and acceptance of applications for grant aid to the Welsh Parliament and other appropriate bodies for purposes connected with matters falling within the Directorate.
1.3	In accordance with the values set out in the Council's Contract Procedure Rules: (a) To authorise the invitation of tenders and; (b) To accept the Most Advantageous Tender received and enter into a Contract, and any further deeds and documents which are supplemental to the Contract; (c) To enter into a Contract and/or any further deeds and documents which are supplemental to the Contract in accordance with any permitted exemption or waiver under the Council's Contract Procedure Rules.
1.4	To approve a modification to an existing Contract or Framework Agreement in accordance with the Council's Contract Procedure Rules and the values set out in the Council's Contract Procedure Rules to enter into any deed or documents which is required to give effect to such modification.
1.5	To make minor amendments to any policy that has been formally approved in consultation with the Chair of the relevant Committee and the Monitoring Officer. Changes should not alter the policy's approved principles, intent, or substantive provisions and be reported to the next available meeting of the relevant Committee for information (where appropriate). Any amendments made under this delegated authority operates without prejudice to the powers of the Monitoring Officer under the Constitution.

B. CABINET FUNCTIONS:

	<u>Allocated Functions</u>
1.6	To authorise the disposal of surplus goods acquired in connection with services for which the Chief Officer is responsible having an estimated total value not exceeding £250,000.
1.7	To authorise the submission of tenders for the supply of goods, works or services to another local authority or a public body in accordance with the powers conferred upon the

	Council by the Local Authorities (Goods and Services) Act 1970 where the estimated value of the proposed tender does not exceed £3,000,000.
1.8	To take any steps necessary to assist the Council in complying with the obligations imposed under the Data Protection Act 2018 in consultation with the Monitoring Officer.
1.9	To approve levels of grant funding where the amount of the funding does not exceed £250,000 and in consultation with the Section 151 Officer and Monitoring Officer enter into any funding agreements and/or any further deeds and documents which are supplemental to the funding arrangement.

2. FUNCTIONS ALLOCATED TO THE CHIEF OFFICER – FINANCE AND TRANSFORMATION

CABINET FUNCTIONS:

	<u>Allocated Functions</u>
2.1	To take any steps which the Council is empowered to take to recover National Non-Domestic Rates and Council Tax, including the commencement of proceedings and the taking of any steps in connection with the conduct of proceedings.
2.2	To determine: (a) Applications for discretionary rating relief from charities; (b) Applications for rating relief on grounds of hardship (c) Applications for council tax relief in line with approved policies.
2.3	To recommend to the Monitoring Officer the commencement of criminal proceedings in respect of The Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (Wales) Regulations 2013.
2.4	To take any steps which the Council is empowered to take for the administering of financial penalties in accordance with the Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (Wales) Regulations 2013.
2.5	To refer cases of financial impropriety by Council staff or elected members to the Police for investigation.
2.6	To determine applications from persons or bodies for financial assistance which no other officer has been delegated the power to determine.
2.7	To purchase equipment on behalf of all directorates using a loan under the Prudential Code, having regard to the Single Integrated Partnership Plan.
2.8	To take any steps which the Council is empowered to take for the recovery of rents, sums due under Council mortgages and other income due to the Council, including recommending the Monitoring Officer to commence County Court proceedings.
2.9	To determine mortgage interest rates in accordance with statutory requirements.
2.10	To determine and approve applications for the transfer of Council mortgages and applications for mortgagors for the release of a part of a mortgaged property from the mortgage.

	<u>Allocated Functions</u>
2.11	To determine in consultation with the Monitoring Officer applications for the re-mortgage or transfer of mortgage of properties purchased with assistance under the Homefinders Scheme.
2.12	To approve requests for consent to the transfer of mortgage interests when satisfied that the transferee has sufficient resources to meet the mortgage repayments and the mortgage account is clear of arrears.
2.13	To do anything which the Council has a power or duty to do that is necessary for the enforcement of Section 117 of the Road Traffic Regulation Act 1984 and to recommend to the Monitoring Officer the institution of criminal proceedings arising from any breach of those provisions.
2.14	To award relief to all qualifying businesses in accordance with the Non-Domestic Rates Relief Scheme that may be eligible following receipt of a valid application form.
2.15	To authorise Revenue Officers to appear on behalf of the Council in Valuation Tribunal Hearings and in Magistrates' Court proceedings in accordance with section 223 of the Local Government Act 1972.

3. FUNCTIONS ALLOCATED TO THE MONITORING OFFICER
COUNCIL FUNCTIONS:

	<u>Allocated Functions</u>
3.1	To determine applications for the grant or renewal of approvals of premises for the solemnization of marriages and civil partnerships in pursuance of section 26(1)(bb) of the Marriage Act 1949 and the Civil Partnership Act 2004, and to revoke such approvals.
3.2	To take all steps required to undertake Compulsory Purchase Orders.
3.3	To exercise any powers available to the Council under the provisions of any contract relating to the determination or forfeiture of the contract.
3.5	To exercise the functions of the Council following the service of a Purchase Notice or Blight Notice, including the issue and service of notices or counter notices.
3.6	To appoint authorised officers for the purposes of Part II of the Local Government (Miscellaneous Provisions) Act 1976, the Local Government (Miscellaneous Provisions) Act 1982, the Licensing Act 2003 and the Gambling Act 2005.
3.7	To grant applications for hackney carriage and private hire vehicle licences and private hire operator licences and to revoke existing licences when replacement vehicle licences are

	<u>Allocated Functions</u>
	granted, in accordance with the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976, as appropriate.
3.8	To suspend licences pertaining to hackney carriage and private hire vehicles in accordance with sections 60 and 68 of the Local Government (Miscellaneous Provisions) Act 1976
3.9	To grant, suspend and/or revoke, and reinstate existing hackney carriage and private hire vehicle drivers' licences in accordance with such guidelines, conditions, limitations or restrictions as may be prescribed by the Licensing Committee and in accordance with the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976 as appropriate.
3.10	To grant or renew the under mentioned applications providing no objections or representations have been received from statutory bodies or the public: (a) Amusements with Prizes Permits (other than those relating to arcades) (b) Street Trading Consents In accordance with the Local Government (Miscellaneous Provisions) Act 1982 as appropriate.
3.11	To vary the conditions attached to Premises Licences which involve the giving of written consent for an activity providing no objections or representations have been received from responsible authorities or the public in accordance with the Licensing Act 2003.
3.12	To grant and renew applications for licences, permits and registrations, and to do anything which the Council has a power or duty to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained in the enactments listed below (subject to any policies prescribed by the Licensing Committee): House to House Collection Act 1939 Police, Factories, etc (Miscellaneous Provisions) Act 1916
3.13	To determine or make decisions (as appropriate) under the Licensing Act 2003 regarding the following matters: (a) Applications for personal licenses (if no objection made); (b) Applications for premises / club premises certificates (if no relevant representations made); (c) Applications for provisional statements (if no relevant representations made); (d) Applications to vary premises / club premises certificates (if no relevant representations made); (e) Applications to vary designated premises supervisor (if no police objection); (f) Requests to be removed as designated premises supervisor; (g) Applications for transfer of premises licence (if no police objection); (h) Applications for interim authorities (if no police objection);

	<u>Allocated Functions</u>
	(i) Whether a complaint or representation is irrelevant, frivolous or vexatious etc. (j) To do anything which the Council has a power to do (including the power to serve any notice or counter notice) that is necessary for the enforcement of any of the provisions contained in the Licensing Act 2003. (k) To do anything which the licensing authority has a duty or power to do in respect of Temporary Event Notices. (l) To determine applications received under the Legislative Reform (Minor Variations to Premises Licenses and Club Premises) Order 2009 in accordance with Secretary of State Guidance. (m) To determine applications received under the Legislative Reform (Supervision of Alcohol Sales in Church and Village Halls & community premises) Order 2009 where there is no objection notice received from the Chief Officer of Police.
3.14	To do anything which the Council has a duty or power to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained within the Town Police Clauses Act 1847, the Local government (Miscellaneous Provisions) Act 1976, and the Local Government (Miscellaneous Provisions) Act 1982.
3.15	To determine applications to amend the register of common land in accordance with the Commons Registration Act 1965 and Commons Act 2006 where no objections have been received following a statutory consultation process.
3.16	To do anything which the Council has a power to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained within the Commons Registration Act 1965 and Commons Act 2006.
3.17	To issue applications to review premises licences in accordance with s. 197 Gambling Act 2005.
3.18	To determine or make decisions (as appropriate) under the Gambling Act 2005 regarding the following matters: (a) Applications for premises licence where no representations have been received or where representations have been withdrawn; (b) Applications for a variation to a licence where no representations have been received or where representations have been withdrawn; (c) Applications for a transfer of a licence where no representations have been received from the Gambling Commission; (d) Applications for a provisional statement where no representations have been received or where representations have been withdrawn; (e) Applications for club gaming/club machine permits where no objections have been received or where objections have been withdrawn; (f) Applications for other permits; (g) Cancellation of licensed premises gaming machine permits; (h) Application for occasional use notice; (i) Application for temporary use notice; (j) Determination of whether representations are frivolous, vexatious or certainly will not influence the Authority's determination of an application.

	<u>Allocated Functions</u>
	(k) Application for the registration as a Small Society Lottery.
3.19	To exercise any power conferred upon the Council to recover expenses incurred by it as a result of the exercise of any of the powers hereby delegated to him by this Scheme of Delegation.
3.20	To issue licences authorising the use of land as a caravan site ("site licences") in accordance with Section 3(3) of the Caravan Sites and Control of Development Act 1960.
3.21	To license the use of moveable dwellings and camping sites in accordance with Section 268(1) of the Public Health Act 1936.
3.22	To license premises for acupuncture, tattooing, ear-piercing and electrolysis in accordance with Section 13 to 17 of the Local Government (Miscellaneous Provisions) Act 1982.
3.23	To license dealers in game and the killing and selling of game in accordance with the Game Act 1831.
3.24	To register and approve food business establishments in accordance with Article 31 of EC Regulation 882/2004.
3.25	To license premises for the breeding of dogs in accordance with Section 1 of the Breeding of Dogs Act 1973 and Section 1 of the Breeding and Sale of Dogs (Welfare) Act 1999.
3.26	To license dangerous wild animals in accordance with Section 1 of the Dangerous Wild Animals Act 1976.
3.27	To grant consent for the operation of a loudspeaker in accordance with Schedule 2 of the Noise and Statutory Nuisance Act 1993.
3.28	To licence and record the movements of goats, sheep, cattle, pigs and deer in accordance with the provisions of the Disease Control (Wales) Order 2003.
3.29	To approve product specific establishments subject to approval under the provisions of EC Regulation 853/2004.
3.30	All functions under any of the "relevant statutory provisions" within the meaning of Part I (health, safety and welfare in connection with work, and control of dangerous substances) of the Health and Safety at Work etc. Act 1974, to the extent that those functions are discharged otherwise than in the Council's capacity as an employer.
3.31	The functions described in paragraphs (2), (3) and (4) of Regulation 3 of the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales)

	<u>Allocated Functions</u>
	Regulations 2007 to the extent that they are exercisable in connection with the discharge of the functions listed.
3.32	To issue applications to review premises licenses in accordance with s.197 Gambling Act 2005.
3.33	To determine applications and deal with all other issues relating to the administration and enforcement of the Hypnotism Act 1952.

COUNCIL/CABINET FUNCTIONS:

	<u>Allocated Functions</u>
3.34	To institute and defend all civil and criminal proceedings (including appeals) on behalf of the Council and any other organisation, and to authorise other organisations to do so on behalf of this Authority, as appropriate, where commenced or in anticipation, other than proceedings in respect of which any other Council officer has been allocated a similar function (with the exception of members of staff in the Legal Services Department), and to take any other steps in connection with the conduct of proceedings as he deems appropriate, including their withdrawal or discontinuance.
3.35	To authorise the settlement of civil and / or criminal proceedings whether commenced or in anticipation where the amount payable by or to the Council does not exceed £500,000.
3.36	To instruct Counsel or to engage external solicitors in connection with any legal matter affecting the Council where the estimated cost of so doing does not exceed £250,000.
3.37	To authorise Legal Services staff to appear on behalf of the Council in county court or magistrates' court proceedings in accordance with Section 60 of the County Court Act 1984 and Section 223 of the Local Government Act 1972.
3.38	To take all steps required to protect the Authority and/or to enable the Authority to undertake its Statutory and Common Law duties and powers.
3.39	To issue and serve statutory notices requisitioning information in respect of interests in and/or the use of land.
3.40	To give any certificate or notice required for the purpose of registering any statutory or other charge at H.M. Land Registry on behalf of the Council.
3.41	To exercise any powers available to the Council under the provisions of any contract relating to the determination or forfeiture of the contract.

	<u>Allocated Functions</u>
3.42	To approve and enter into any further deeds and documents which are ancillary to any existing agreement approved by or on behalf of the Council in consultation with the Section 151 Officer and relevant Corporate Director.

CABINET FUNCTIONS:

	<u>Allocated Functions</u>										
3.43	To issue permits for parking places in accordance with Sections 32(1) and 35(1) of the Road Traffic Regulation Act 1984.										
3.44	To take appropriate action to enforce any statutory charge over premises existing in the Council's favour.										
3.45	Under the Public Health (Wales) Act 2017 authority to: • designate an individual performing a special procedure to be licensed - issue a Special Procedures Licence where all the applicable licensing criteria is met • issue an Approval Certificate for a premises or vehicle • renew an Approval Certificate for a premises or vehicle • refuse an Approval Certificate for a premises or vehicle • take reasonable steps for bringing a Voluntary Termination Notice to the attention of appropriate persons • issue a Stop Notice • issue a Remedial Action Notice in respect of a Special Procedures Licence • issue a Remedial Action Notice in respect of an Approved Premises Certificate • issue a Completion Certificate in respect of a Special Procedure Licence or an Approved Premises Certificate • carry out enforcement action and consultation in respect in intimate piercing 7 • issue a Warning Notice under Schedule 3 paragraph 15(3).										
3.46	To authorise exhumations subject to any necessary consents being first obtained.										
3.47	To do anything which the Council has a power or duty to do under the provisions of the following enactments or any subordinate legislation made thereunder: <table> <tr> <td>Control of Horses (Wales) Act 2014</td><td>Power to seize, impound and dispose of stray horses</td></tr> <tr> <td>Mid Glamorgan County Council Act 1987 – Section 15</td><td>Power to seize and impound stray animals.</td></tr> <tr> <td>Mid Glamorgan County Council Act 1987 – Section 19</td><td>Power to serve notice requiring works to party or boundary walls.</td></tr> <tr> <td>Building Act 1984 – Section 77</td><td>Power to execute work to dangerous buildings and recover expenses.</td></tr> <tr> <td>Building Act 1984 – Section 78</td><td>Emergency measures for dealing with dangerous structures</td></tr> </table>	Control of Horses (Wales) Act 2014	Power to seize, impound and dispose of stray horses	Mid Glamorgan County Council Act 1987 – Section 15	Power to seize and impound stray animals.	Mid Glamorgan County Council Act 1987 – Section 19	Power to serve notice requiring works to party or boundary walls.	Building Act 1984 – Section 77	Power to execute work to dangerous buildings and recover expenses.	Building Act 1984 – Section 78	Emergency measures for dealing with dangerous structures
Control of Horses (Wales) Act 2014	Power to seize, impound and dispose of stray horses										
Mid Glamorgan County Council Act 1987 – Section 15	Power to seize and impound stray animals.										
Mid Glamorgan County Council Act 1987 – Section 19	Power to serve notice requiring works to party or boundary walls.										
Building Act 1984 – Section 77	Power to execute work to dangerous buildings and recover expenses.										
Building Act 1984 – Section 78	Emergency measures for dealing with dangerous structures										
3.48	The service of Improvement Notices and Emergency Prohibition Notices under the following statutory provisions:										

	<u>Allocated Functions</u>
	(a) Food Safety Act 1990; (b) Service of Remedial Action Notices, Detention Notices, Hygiene Improvement Notices and Hygiene Emergency Prohibition Notices and making of applications for Hygiene Emergency Prohibition Orders under the Food Hygiene (Wales) Regulations 2006.
3.49	Notwithstanding anything contained in this Scheme of Delegations, the Monitoring Officer has the power to take any action that he considers necessary to protect the Council's interests in relation to any legislation which provides duties or powers upon the Council.
3.50	To conduct age-related surveillance under the Regulation of Investigatory Powers Act 2000
3.51	To approve and execute agreements made pursuant to the Water Industry Act 1991
3.52	To authorise Officers of the Council to appear on behalf of the Council in magistrates' court proceedings in accordance with Section 223 of the Local Government Act 1972 to obtain approval of authorisations and notices under the Regulation of Investigatory Powers Act 2000.
3.53	To apply to the Magistrates' Court for a warrant to enter land under s.196B of the Town and County Planning Act 1990
3.54	To do anything which the Council has the power to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained within the Anti-Social Behaviour, Crime and Policing Act 2014 with the exception of Public Spaces Protection Orders as specified in Part 4, Chapter 2 of the Act.

4. FUNCTIONS ALLOCATED TO THE CORPORATE DIRECTOR – EDUCATION, EARLY YEARS AND YOUNG PEOPLE

CABINET FUNCTIONS:

	<u>Allocated Functions</u>
4.1	To institute proceedings for failures in school attendance pursuant to Section 444 of the Education Act 1996.
4.2	To approve, following appropriate consultation, amendments to the Council's funding formula for schools.
4.3	To make discretionary awards to students in circumstances falling outside normal guidelines considered by finance and awards.
4.4	To determine and authorise expenditure on projects for which specific approval has been granted by the Welsh Parliament.
4.5	To approve the appointment and removal of local authority school governors to the schools within the Borough, in consultation with the Cabinet Member – Education, having regard to the recommendations of the Local Authority Governor Appointments Panel.
4.6	To appoint additional LEA school governors to support schools causing concern.
4.7	To grant and revoke licences to children of compulsory school age regarding child performances in accordance with the Children and Young Persons Act 1963.
4.8	To receive and respond to any published proposals from governing bodies to federate.
4.9	To establish temporary Governing Bodies.
4.10	To issue Fixed Penalty Notices under sections 444A–444C of the Education Act 1996 in respect of failures to secure regular school attendance.
4.11	To approve annually the coordinated school admission arrangements for the relevant year following public consultation.
4.12	To approve the creation of, or changes to, school catchment areas following consultation.
4.13	To approve primary school free breakfast provision, or withdraw the provision, where it would be unreasonable to continue to do so.
4.14	To authorise the continuity of school transport contracts to ensure the health, wellbeing and safety of pupils with Additional Learning Needs in accordance with the Council's Contract Procedure Rules.
4.15	To approve the School Admission Policy for the relevant year following public consultation.

5. FUNCTIONS ALLOCATED TO THE CORPORATE DIRECTOR – SOCIAL SERVICES & WELLBEING

CABINET FUNCTIONS:

	<u>Allocated Functions</u>
5.1	To receive into guardianship persons who are suffering from a mental disorder.
5.2	To approve mental health professionals as having appropriate competence in dealing with persons who are suffering from a mental disorder.
5.3	To exercise powers of a Deputy upon appointment by the Court of Protection.
5.4	To sign on behalf of the Council licences to occupy pursuant to the Care Standards Inspectorate for Wales Domiciliary Care Standards.
5.5	To authorise temporary closures or variations in the opening hours of recreation centres.
5.6	To perform the functions of a Nearest Relative in accordance with the Mental Health Act 1983 upon appointment by the County Court or on the authority of the person who has been identified as the patient's nearest relative.
5.7	To sign a tenancy agreement pursuant to an order of the Court of Protection on behalf of a named individual or individuals who lack capacity under the Mental Capacity Act 2005.
5.8	To authorise, and agree terms for, deferred payment agreements and legal charges under the Social Services and Well-Being (Wales) Act 2014 and authorise the registering of the legal charges at the Land Registry on behalf of the Council.
5.9	To determine and authorise expenditure on projects for which specific approval has been granted by the Welsh Parliament.
5.10	After taking into account any recommendations made by the Bridgend Fostering Panel: (a) To approve a person as a foster parent; (b) To decide, following a review, that a foster parent and a foster parent's household continue to be suitable and that the terms of a foster parent's approval continue to be appropriate; (c) To decide, following a review, that the fostering service provider is no longer satisfied that a foster parent and a foster parent's household continue to be suitable or that the terms of a foster parent's approval continue to be appropriate, and either to terminate the approval from a specified date or to determine the revised terms of the approval as the case may be.

5.11	After taking into account any recommendations made by the Bridgend Adoption Panel and any other matters the Council may in its capacity as an adoption agency be obliged to take into account: (a) To decide whether adoption is in a child's best interest, and if it is so decided, whether an application should be made to free the child for adoption and whether an allowance should be paid; (b) To decide whether a prospective adopter is suitable to be an adoptive parent and (c) To decide whether a prospective adopter would be a suitable adoptive parent for a particular child.
5.12	To authorise temporary closures or variations in the opening hours of libraries.
5.13	To undertake the function of the supervisory body for the purposes of the Mental Capacity Act 2005 Deprivation of Liberty Safeguards, and to act as Authorised Signatory when the supervisory body gives an authorisation for deprivation of liberty.
5.14	To authorise and agree terms for licences to occupy pursuant to the Care Standards Inspectorate for Wales Domiciliary Care Standards.
5.15	To assess an individual's eligibility for a badge defined in sections 21-21C of the Chronically Sick and Disabled Persons Act 1970 and where appropriate to issue the badge or process an appeals procedure.
5.16	To do anything which the Council has the power to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained within the Renting Homes (Fees etc) (Wales) Act 2019
5.17	To be the person of appropriate seniority designated by the Council to undertake a review upon any decision pursuant to the provisions of Part VII of the Housing Act 1996 and Part II of the Housing (Wales) Act 2014.
5.18	To determine the award of Mandatory Disabled Facilities Grants and all Discretionary Grants and Loans, and to determine the payment of reasonable and appropriate fees in connection therewith, in accordance with the Private Sector Housing Renewal & Disabled Adaptations Policy, with the exception of the award of Discretionary Disabled Facilities Lifetime Grant.
5.19	To authorise, in appropriate circumstances, the waiver of the prior qualifying period for owner-occupiers and tenants specified in the Bridgend County Borough Council Private Sector Housing Renewal Policy in relation to applications for the various types of grant contained therein
5.20	To consider and adjust the professional fees payable to agents engaged by applicants for any grants administered under the Bridgend County Borough Council Private Sector Housing Renewal Policy.
5.21	To make discretionary awards to prevent the homelessness of those persons to whom the Authority would otherwise owe a duty to accommodate in accordance with legislation.
5.22	To adjust grant payments in respect of any statutory grants approved under the Local Government and Housing Act 1989 or the Housing Grants, Construction and

	Regeneration Act 1996 and any non-statutory grants approved under the Bridgend County Borough Council Private Sector Housing Renewal Policy where: a) Additional works are considered to be necessary which could not have been foreseen at the time of initial approval of the grant; b) Works which were included in the initial approval have been found to be unnecessary
5.23	To authorise and agree the terms of management agreements with Registered Social Landlords or Housing Associations for the provision of supported accommodation, where the Council is providing housing management and/or support services.

6. FUNCTIONS ALLOCATED TO THE CORPORATE DIRECTOR - COMMUNITIES
COUNCIL FUNCTIONS:

	<u>Allocated Functions</u>
6.1	The following provisions together with: (a) The power to determine: Council applications including those submitted by the Corporate Director Communities unless a material planning objection has been received; any application where a local Member has expressed a material planning concern and the delegated decision is in line with that concern or no other objection has been received within the consultation / publicity period and the Chairman of the Development Control Committee does not consider it necessary to report the application to Committee; any application submitted by a Member, a Chief Officer, or any officer reporting directly to the Chief Officer, or any officer in the Development or Highway Services Departments involved in processing/commenting upon applications (or the spouse or partner of any of these) if a material planning objection has not been received. (b) The power to determine all planning applications and applications for reserved matters approval, advertisement consent, listed building consent, conservation area consent, applications for Tree Preservation Order consent and applications under the High Hedges regulations submitted to the Council except applications falling within any of the categories of excepted applications from time to time prescribed by the Council; (c) The power to determine planning applications in accordance with the scheme approved for the time being by the Council;

(d) The power to enter into Section 106 Planning Obligations on applications delegated to the Corporate Director in conjunction with the Monitoring Officer (e) The power to agree and make minor changes to Section 106 Agreements which have been agreed by the Development Control Committee in conjunction with the Monitoring Officer and subject to the discretion of the Chair of the Development Control Committee.	
<u>Provision</u>	<u>Summary of Effect</u>
The Town and Country Planning Act 1990	To deal with non-material and minor amendments to planning applications under S.96A and S.73
Land Compensation Act 1961 – Section 17	To determine in consultation with the Monitoring Officer applications for Certificate of Appropriate Alternative Development
Listed Buildings Act 1990 – Section 38	To issue listed building enforcement notice.
Planning and Compensation Act 1991	To determine in consultation with the Monitoring Officer Certificates of Lawfulness.
Sections 196A, 196B, 196C, 214, 214B, 214C, 214D and 324 of the Town and Country Planning Act 1990 (as amended) Section 88 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended) Sections 131 and 152 of the Historic Environment (Wales) Act 2023 Section 106 of the Infrastructure (Wales) Act 2024 Section 95 Building Act 1984 (as amended) Sections 219 to 225 and 289 of the Highways Act 1980 (as amended) Schedule 3, Part 2 of the Environmental Protection Act 1990 (as amended) Section 36 of the Planning (Hazardous Substances) Act 1990 (as amended) Section 51 of the Countryside and Rights of Way Act (CROW) 2000 Sections 28 and 51 of the Wildlife and Countryside Act 1981 (as amended) Sections 108 & 109 of the Environment Act 1995	To issue written authorisation to appropriate officers to enable them to exercise powers of entry.
Town and Country Planning Act 1990 – Section 330	To issue notices requiring information as to interests in land.
Town and Country Planning (General Permitted Development) Order 1995 – Class A of Part 6 of Schedule 2 to the Order	To determine applications for prior approval in respect of agricultural buildings and operations.
Town and Country Planning (General Permitted Development) Order 1995 – Class A of Part 7 of Schedule 2 to the Order	To determine applications for prior approval in respect of forestry buildings and operations.

	Town and Country Planning (General Permitted Development) Order 1995 – Class A of Part 24 of Schedule 2 to the Order	To determine applications for prior approval in respect of development by Telecommunications Code System Operators.
	Town and Country Planning (General Permitted Development) Order 1995 – Class A of Part 31 of Schedule 2 to the Order	To determine applications of prior approval of demolition of buildings.
	Town and Country Planning Act 1990 – Section 207	The service of tree replacement notices.
	The Town and Country Planning (Development Management Procedure)(Wales) Order 2012 – Article 23	To authorise works in compliance with conditions imposed on planning permissions.
	The Town and Country Planning (Environmental Impact Assessment (Wales) Regulations 2017	To determine whether planning applications should be subject to an environmental assessment.
	Town and Country Planning Act 1990 – Section 171C	The service of planning contravention notice and consideration of any offers or representations made in person in response to such a notice.
	Town and Country Planning Act 1990 – Section 172	The issue of enforcement notices.
	Town and Country Planning Act 1990 – Section 183	The service of stop notices.
	Town and Country Planning Act 1990 – Section 171E	The service of temporary stop notices.
	Town and Country Planning Act 1990 – Section 187A	The service of breach of condition notices.
	Town and Country Planning Act 1990- Section 171A	The service of an Enforcement Warning Notice
	Town and Country Planning Act 1990 – Sections 199 and 201	The power to make a tree preservation order and to include in the order a direction that it shall take effect immediately without previous confirmation.
	Town and Country Planning Act 1990 – Section 333(7)	The power to vary or revoke Tree Preservation Orders in appropriate cases.
	To make emergency Article 4 Directions under the Town and Country Planning (General Permitted Development) Order 1995	To make an emergency Article 4 (2) Direction in Conservation Areas where there is an imminent threat of harm to the character or appearance of Conservation Areas.
	<u>Allocated Functions</u>	
6.2	In consultation with the Monitoring Officer to determine applications for the use of retail units at the Designer Outlet Village, Bridgend, outside the terms of the agreement concluded under section 106 of the Town and Country Planning Act 1990.	
6.3	To exercise any power conferred upon the Council to recover expenses incurred by it as a result of the exercise of any of the powers hereby delegated to him by this Scheme of Delegation.	

6.4	To authorise the service of Building Preservation Notices on the owners and occupiers of buildings pursuant to the Planning (Listed Buildings and Conservation Areas) Act 1990, Sections 3 and 4 and the Historic Environment (Wales) Act 2016, Section 25.	
6.5	To discuss and express views on behalf of the Council on the development of Strategic Planning Guidance for South East Wales and Waste Planning Policy for South West Wales with other persons and bodies involved in the formulation of national and regional planning policies.	
6.6	Upon being consulted, to provide formal observations, including, where appropriate, objections to neighbouring planning authorities in respect of documents prepared by them to meet requirements of the Planning and Compulsory Purchase Act 2004.	
6.7	To provide observations to other authorities when the Council is consulted on planning applications in neighbouring areas, and to provide a Local Impact Report to the Planning Inspectorate Wales on a Development of National Significance within Bridgend County Borough Council and there is insufficient time to report such proposals to the Council, such observations to be subsequently report to Council for information.	
6.8	To exercise the powers relating to the protection of important hedgerows conferred upon the Council by the Hedgerows Regulations 1997.	
6.9	To confirm unopposed tree preservation orders under Section 199 of the Town and Country Planning Act 1990.	
6.10	To do anything which the Council has a power or duty to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained in the enactments listed below and any Orders, Regulations or other Instrument made thereunder or relating thereto or any modification or re-enactment of the foregoing and to recommend to the Monitoring Officer the institution of any civil or criminal proceedings arising from any breach of those provisions or that is necessary for the enforcement of any of those provisions: Town and Country Planning Act 1990 Planning (Wales) Act 2015 Criminal Justice Act 2003 Police and Criminal Evidence Act 1984 Town and Country Planning (Control of Advertisements) Regulations 1992 Town and Country Planning (General Permitted Development) Order 1995 Town and Country Planning (Trees) Regulations 1999 Planning (Listed Buildings and Conservation Areas) Act 1990 Historic Environment (Wales) Act 2016	
6.11	To do anything which the Council has a power or duty to do under the provisions of the following enactments or any subordinate legislation made thereafter:	
	<u>Provision</u>	<u>Summary of Effect</u>

Planning (Listed Buildings and Conservation Areas) Act 1990 – Section 2 and Historic Environment (Wales) Act 2016 – Section 26	Power to publish lists of listed buildings
Planning (Listed Buildings and Conservation Areas) Act 1990 – Section 3 and Historic Environment (Wales) Act 2016 – Section 24	Power to serve notice of listing on owner and occupier
Planning (Listed Buildings and Conservation Areas) Act 1990 – Section 3 and Historic Environment (Wales) Act 2016 – Section 25	Power to temporarily list a building by serving a Building Preservation Notice
Planning (Listed Buildings and Conservation Areas) Act 1990 – Sections 54-60 and Historic Environment (Wales) Act 2016 – Sections 30 and 31	Power to execute urgent works to preserve a listed building and to recover expenses
Planning (Listed Buildings and Conservation Areas) Act 1990 – Sections 57-58	Power to determine applications for grant assistance towards repair or maintenance of historic buildings
Planning (Listed Buildings and Conservation Areas) Act 1990 – Section 76	Power to execute urgent works and preserve an unoccupied building in a conservation area and to recover expenses
Planning (Listed Buildings and Conservation Areas) Act 1990 – Sections 79-80	Power to determine applications for grant assistance towards repair or maintenance of historic buildings in a town scheme
Planning (Listed Buildings and Conservation Areas) Act 1990 – Section 44A and the Historic Environment (Wales) Act 2016 – Section 29	Power to serve a Temporary Stop Notice on a person who appears to the authority to be executing the works or causing them to be executed or have an interest in the building

CABINET FUNCTIONS:

	<u>Allocated Functions</u>
6.12	To enter into agreements to enable highways to become maintainable at the public expense in accordance with Part IV of the Highways Act 1980.
6.13	To do anything which the Council has a power or duty to do (including the power to serve any notice) that is necessary for the enforcement of any of the provisions contained in the enactments listed below (other than any of those provisions the enforcement of which is not a Cabinet function), and to recommend to the Monitoring Officer the institution of criminal proceedings arising from any breach of those provisions: - Anti-Social Behaviour Act 2003 - Births and Deaths Registration Act 1926 - Burial Act 1857 - Clean Neighbourhoods & Environment Act 2005 - Controlled Waste (England and Wales) Regulations 1992 - Cremation Acts 1902 and 1952 - Environmental Protection Act 1990 - Health and Safety at Work Act 1974 - Local Authorities Cemeteries Order 1977 - Local Government Act 1972

	Local Government (Miscellaneous Provisions) Act 1982 Mid Glamorgan County Council Act 1987 Refuse Disposal (Amenity) Act 1978
6.14	To exercise the Council's powers under Sections 3, 4, 5 and 6 of the refuse Disposal (Amenity) Act 1978 to remove and dispose of abandoned vehicles and to recover the expenses connected therewith.
6.15	To determine applications for grant assistance under the Inner Urban Areas Act 1978 for improvements to properties in Industrial and Commercial Improvement Areas in accordance with the rules approved by or on behalf of the Council.
6.16	To represent the Council on the development of strategic waste planning policies at inter-authority meetings.
6.17	In consultation with the Monitoring Officer to approve service level agreements with Natural Resources Wales, Glamorgan Gwent Archaeological Trust, Groundwork Bridgend and Coed Cymru.
6.18	To authorise the making of orders relating to highways (other than Orders under s. 257 of the Town and Country Planning Act 1990) and the confirmation, modification or variation thereof in accordance with the provisions contained in the following enactments: Cycle Tracks Act 1984 Highways Act 1980 Road Traffic Act 1991 Road Traffic Regulation Act 1984 Road Traffic Regulation (Special Events) Act 1994 Town and Country Planning Act 1990 Town Police Clauses Act 1847 Wildlife and Countryside Act 1981
6.19	To take any action as is necessary to declare highways to be maintainable at the public expense including where considered appropriate accepting requests for dedication of highways.
6.20	To undertake and maintain all works (including alteration and removal where necessary) for highway purposes in accordance with Part V of the Highways Act 1980, and to enter into any agreements in respect of any of the works referred to in Part V of the Highways Act 1980.
6.21	To provide services and amenities over a highway and to give consents to other parties as to execution of works and use of objects in accordance with Part VIIA of the Highways Act 1980.

6.22	To take such action as is necessary to prevent or remove the unlawful interference with, annoyance or nuisance upon, or obstruction of highways including the service of relevant notices where appropriate.
6.23	To give consent where required for interference with or obstruction of a highway in accordance with Part IX of the Highways Act 1980.
6.24	To exercise all powers contained in Part XI of the Highways Act 1980 (other than the power contained in Section 205 of that Act) as to making up of Private Streets including powers to enter into agreements and the issuing of notices and determination of payments together with any consents or permissions required.
6.25	To exercise any power conferred upon the Council where legislation provides to recover expenses incurred by it as a result of the exercise of any of the powers hereby allocated to them.
6.26	To take such action as is necessary to stop up private means of access to the highway in accordance with Part VIII of the Highways act 1980.
6.27	To take such action as is necessary to enforce the provisions of the Coast Protection Act 1949.
6.28	To do anything which the Council has a power or duty to do that is necessary for the enforcement of any of the provisions contained in the enactments listed below and any Orders, Regulations or other Instrument made thereunder or relating thereto or any modification or re-enactment of the foregoing (other than any of those provisions the enforcement of which is not a Cabinet function) and to recommend to the Monitoring Officer the institution of criminal proceedings arising from any breach of those provisions: - Animals Act 1971 - Coast Protection Act 1949 - Highways Act 1980 - Countryside and Rights of Way Act 2000 - Land Drainage Act 1991 - Mines and Quarries (Tips) Act 1969 - National Parks and Access to the Countryside Act 1949 – Section 57 - New Roads and Street Works Act 1991 – Part III - Reservoirs Act 1975 - Road Traffic Act 1991 - Road Traffic Regulation Act 1984 - Road Traffic Regulation (Special Events) Act 1994 - Town and Country Planning Act 1990 - Town Police Clauses Act 1847 - Transport Act 1985 - Transport Act 2000 - Wildlife and Countryside Act 1981
6.29	To authorise the making of emergency Traffic Orders under the Road Traffic Regulation Act 1984.

6.30	To authorise the making of Orders and the issue of Notices under Section 14 of the Road Traffic Regulation Act 1984.
6.31	To do anything which the Council has a power or duty to do under the provisions of the following enactments or any subordinate legislation made thereunder:

	<u>Provision</u>	<u>Summary of Effect</u>
	Building Act 1984 – Section 77	Power to execute work to dangerous buildings and recover expenses.
	Building Act 1984 – Section 78	Emergency measures for dealing with dangerous structures
	Flood and Water Management Act 2010 (Schedule 3)	Powers to deal with any matter arising under the Act to do with Sustainable Drainage Schemes and the Council acting as Sustainable Drainage Schemes Approval Body except where a Contract or Deed is required when powers must be exercised in consultation with the Monitoring Officer.
	Highways Act 1980 – Section 37	Provision whereby highway created by dedication may become maintainable at public expense.
	Highways Act 1980 - Section 38	Power of highway authorities to adopt by agreement.
	Highways Act 1980 – Section 57	Default powers of highway authorities in respect of non-repair of privately maintainable highways.
	Highways Act 1980 – Section 59	Recovery of expenses due to extraordinary traffic.
	Highways Act 1980 – Section 73	Power to prescribe improvement line for widening street
	Highways Act 1980 – Section 74	Power to prescribe Building Line.
	Highways Act 1980 – Section 122	Power to make temporary diversion where highway about to be repaired or widened.
	Highways Act 1980 – Section 146	Duty to maintain stiles etc. on footpaths and bridleways.
	Highways Act 1980 – Section 147	Power to authorise the erection of stiles etc. on footpaths and bridleways.
	Highways Act 1980 – Section 278	Contributions towards highway works by persons deriving special benefit from them.
	Highways Act 1980 – Section 286	Power to require angles of new buildings at corners of street to be rounded off.
	Highways Act 1980 – Section 287	Power to erect barriers in streets in cases of emergency etc.
	Highways Act 1980 – Section 288	Power to require gas and water pipes to be moved
	Highways Act 1980 – Section 289	Powers of entry of Highway Authority for purposes of survey.
	Highways Act 1980 – Section 290	Supplementary provisions as to powers of entry for the purpose of survey.
	Highways Act 1980 – Section 291	Powers of entry of highway authority for purpose of maintaining, etc., certain structures and works.

	<u>Provision</u>	<u>Summary of Effect</u>
	Highways Act 1980 – Section 292	Compensation for damage resulting from, and offences connected with, exercise of powers of entry etc. under Section 289 or 291.
	Highways Act 1980 – Section 293	Powers of entry for purposes connected with certain orders relating to footpaths and bridleways.
	Highways Act 1980 – Section 294	Entry etc., of premises by highway authority or council for certain purposes.
	Highways Act 1980 – Section 295	Power of councils to dispose of certain materials.
	Highways Act 1980 – Section 297	Power of highway authority or council to require information as to ownership of land.
	Highways Act 1980 – Section 305	Recovery of expenses by Councils and highway authorities.
	Local Government (Miscellaneous Provisions) Act 1976 – Sections 23 and 24.	Powers to deal with dangerous trees.
	Local Government (Miscellaneous Provisions) Act 1976 – Sections 25 and 26.	Powers to deal with dangerous excavations.
	Mid Glamorgan County Council Act 1987 – Section 10	Power to serve notice to reduce the emission of dust etc. from building operations.
	Mid Glamorgan County Council Act 1987 – Section 11	Power to serve notice to reduce dust from movement of coal.
	Mid Glamorgan County Council Act 1987 – Section 12	Power to weatherproof walls.
	Mid Glamorgan County Council Act 1987 – Section 13	Power to approve of plans etc. of retaining walls.
	Mid Glamorgan County Council Act 1987 – Section 14	Power to approve plans etc. of new sewers and to serve notices on persons submitting plans etc.
	Mid Glamorgan County Council Act 1987 – Section 17	Power to make an order prohibiting the use of residential streets for parking by heavy vehicles.
	Mid Glamorgan County Council Act 1987 – Section 19	Power to serve notice requiring works to party or boundary walls.
	Mines and Quarries (Tips) Act 1969	Inspections and powers in relation to tips.
	National Parks and Access to the Countryside Act 1949 – Section 57	Penalty for displaying on public paths notices deterring public use.
	New Roads and Street Works Act 1991 – Part III	Control of street works by public utilities undertakers pursuant to a statutory right or street works licence
	Reservoirs Act 1975	Inspection and registration of reservoirs.
	Road Traffic Regulation Act 1984 – Section 14(1)	Powers to restrict vehicles using a road.

	<u>Provision</u>	<u>Summary of Effect</u>
	Wildlife and Countryside Act 1981 – Section 61	Ploughing of public rights of way.

	<u>Allocated Functions</u>
6.32	To do anything which the Council has a power or duty to do that is necessary for the enforcement of any of the provisions contained in the enactments listed below and any Orders, Regulations or other Instrument made thereunder or relating thereto or any modification or re-enactment of the foregoing (other than any of those provisions the enforcement of which is not a Cabinet function) and to recommend to the Monitoring Officer the institution of criminal proceedings arising from any breach of those provisions: Building Act 1984 Burial Act 1857 Clean Neighbourhoods and Environment Act 2005 Flood and Water Management Act 2010 Health and Safety at Work etc. Act 1974 Highways Act 1980 Mid Glamorgan County Council Act 1987 Public Health Act 1961 Road Traffic Acts 1988 and 1991
6.33	To do anything which the Council has a power or duty to do under the provisions of the Building Regulations and of the Building Act 1984 regarding the passing (with or without conditions) or rejection of deposited plans, the giving of notices that deposited plans are of no effect and the removal or alteration of offending work.
6.34	To undertake the following functions: Notification of Burials under Births and Deaths Registration Act 1926 Memorial Permits under the Local Authorities Cemeteries Order 1977 Notice of Intention to Remove Abandoned Vehicles under the Refuse Disposal (Amenity) Act 1978 Enforcement of provisions of the Refuse Disposal (Amenity) Act 1978; Section 132 of the Highways Act 1980; the Environmental Protection Act 1990; Section 224 of the Town & Country Planning Act 1990; the Anti-Social Behaviour Act 2003; and the Clean Neighbourhoods and Environment Act 2005.
6.35	To enter into agreements to create footpaths, bridleways or restricted byways in accordance with section 25 of the Highways Act 1980.
6.36	To make arrangements for the establishment, alteration and removal of pedestrian crossing facilities in accordance with Section 23 of the Road Traffic Regulation Act 1984.
6.37	To appoint officers from the Communities Directorate to be the Secretary and the Deputy Secretary of the Bridgend Local Access Forum.

6.38	To undertake the process laid down in the Countryside Access (Local Access Forums) (Wales) Regulations 2001 to seek nominations for membership of the Bridgend Local Access Forum;
6.39	To appoint, following discussions with the Head of Neighbourhood Services and the Bridgend Local Access Forum Secretary appropriate applicants to be members of the Bridgend Local Access Forum.
6.40	To approve applications for Industrial Estates Improvement Programme grants under £60,000.00.
6.41	To exercise the powers conferred upon the Council under the Commons Act 1899 or any other statutory provision in respect of regulated commons, other than the power to make, revoke or alter any byelaws.
6.42	To exercise any power conferred upon the Council relating to the adoption and management of Open Space Land, Parks (enclosed) and Playing Fields, including equipped children's play areas, sports pavilions and associated recreational buildings.
6.43	To enter into agency agreements with Town and Community Councils under section 43 of the Highways Act 1980 for the maintenance of public rights of way.
6.44	To determine applications for Definitive Map Modification Orders made under the Wildlife and Countryside Act 1981, to either formally approve applications or to formally reject applications where there is insufficient evidence to support the allegation that the Definitive Map and Statement for Bridgend is incorrect.
6.45	To determine all applications and administrative arrangements in respect of designated grounds and regulated stands under the Safety of Sports Ground Act 1975 and to issue prohibition notices under Section 10 of the Act.
6.46	To determine applications by tenants for the Council's consent as landlord for: (a) the assignment of their leasehold interests; (b) the subletting or parting with possession of the whole or part of the premises let; (c) the change of use of the premises let provided the proposed use: (i) falls within the same use class as defined in the Town and Country Planning (Use Classes) Order 1987 as the current use or (ii) is a change of use for which planning permission has been granted either specifically or by the Town and Country Planning (General Permitted Development) Order 1995 subject to any arrears of rent being paid and any other breaches of covenant being remedied; (d) the creation of a mortgage or charge over their leasehold interests; (e) the making of internal and external alterations and the erection of additions and extensions subject to the tenant obtaining all necessary statutory consents and complying with such other conditions as may be considered appropriate. (f) the surrender of an underlease

6.47	To authorise the grant of a lease or tenancy in circumstances in which the identity of the proposed tenant has changed since the terms of the transaction were approved by or on behalf of the Council.
6.48	To authorise and agree terms for the letting of all properties by or to the Council (including the rent payable) at a rent not exceeding £100,000 per annum.
6.49	To approve the settlement of statutory compensation claims.
6.50	To appoint Estate Agents to market for sale any Council land or buildings in accordance with the Contract Procedure Rules.
6.51	To authorise, and agree terms for, the disposal of land and buildings whether by way of a freehold sale or the grant of a lease in consideration of the payment of a premium at best consideration having an estimated value not exceeding £1,000,000.
6.52	To authorise, and agree terms for, the disposal of land and buildings having an estimated value not exceeding £50,000, at an undervalue where it is considered that: The disposal is in the interests of the economic, social or environmental wellbeing of the whole or any part of the Authority's area, or any or all persons resident or present in the Authority's area; and the disposal is in accordance with the Authority's approved Disposal Strategy and Community Asset Transfer Guidance; and the disposal is not in breach of any subsidy control rules.
6.53	To agree terms for the renewal of all leases granted by or to the Council.
6.54	To authorise and agree terms for the grant of easements and wayleaves and of licences to occupy land and buildings by or to the Council.
6.55	To make planning applications in respect of land which the Council is proposing to dispose of.
6.56	To arrange for title indemnity insurance in suitable circumstances.
6.57	To authorise the service of notices terminating leases or tenancies (including Those of business premises covered by Part II of the Landlord and Tenant Act 1954) where the Council does not oppose the grant of a new lease or tenancy.
6.58	To authorise the service of notices terminating leases and tenancies (other than those relating to business premises covered by Part II of the Landlord and Tenant Act 1954 where it is not intended to oppose the grant of a new lease or tenancy) and of notices to remedy breaches of covenant.

6.59	To recommend the commencement of forfeiture or other legal proceedings against lessees / tenants to the Monitoring Officer.
6.60	To authorise the service of appropriate notices and counter notices and the taking of any other steps required to protect the Council's interests as lessor or lessee.
6.61	To authorise and agree lodging and settling rating appeals submitted by or on behalf of the Council.
6.62	To authorise and agree the release of restrictive covenants in favour of or binding the Council.
6.63	To authorise and agree terms for the surrender of leases by or to the Council, including the payment or receipt of a premium.
6.64	To authorise and agree terms for the resolution of dilapidation claims made by or against the Council.
6.65	To authorise and agree terms for the acquisition of land or buildings having an estimated capital or annual value not exceeding £500,000.
6.66	To approve the variation of existing lease terms.
6.67	To appoint an expert or arbitrator to determine a rent review or any dispute under the provisions of an existing lease where the estimated cost of so doing does not exceed £500,000.
6.68	To authorise the creation of permissive paths on any Council owned land, in consultation with any holding department
6.69	To authorise the dedication of a public right of way (namely a public footpath, public bridleway, or restricted byway) on any Council owned land, in consultation with any holding department.
6.70	To authorise the closure of public paths or access land and the enforcement of any contravention as provided for in any regulations made under the Public Health (Control of Disease) Act 1984.
6.71	To issue and serve statutory notices, in accordance with the Road Traffic Regulation Act 1984, requisitioning information.

6.72	To determine applications by freeholders for the Council's consent : (a) as covenantee where the Council has the benefit of covenants affecting the freeholder's property; (b) as mortgagee where there is a mortgage registered against the freeholder's property in favour of the Council; (c) where the Council's consent is required in accordance with a restriction registered against the freeholder's property in favour of the Council.
6.73	To authorise and agree terms for a deed of covenant on any land or buildings having an estimated capital or annual value not exceeding £500,000.
6.74	To decide that the rent review provisions contained in a lease of property in the Council's ownership should not be implemented when a rent review is deemed inappropriate due to special circumstances.
6.75	To agree the terms of all rent reviews relating to properties leased by and to the Council
6.76	To issue and serve Advance Payments Code Notices in accordance with the Highways Act 1980.
6.77	To issue community protection notices under section 43 of the Anti-Social Behaviour, Crime and Policing Act 2014.
6.78	To issue fixed penalty notices under section 52 of the Anti-Social Behaviour, Crime and Policing Act 2014.